

Employees' Consultative Forum

AGENDA

DATE: **Wednesday 23 November 2016**

TIME: **7.30 pm**

VENUE: **Committee Rooms 1 & 2,
Harrow Civic Centre**

PRE-MEETINGS: **[Council Side - 7.00 pm - Committee Rooms 1&2
Employees' Side - 6.30 pm - Committee Room 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 2 trade union representatives from different trade unions)

Chair:

Councillors:

Graham Henson
Kiran Ramchandani
Aneka Shah-Levy
Sachin Shah

Paul Osborn
Ms Mina Parmar
Pritesh Patel

Employee Representatives:

Teachers Representatives: Louise Crimmins - National Union of Teachers
Anne Lyons - National Association of Head Teachers
(1 vacancy)

Representatives of UNISON: Mr D Butterfield Mr J Royle
Mr S Compton Mr D Searles
Mr G Martin

Representatives of GMB: Ms P Belgrave

(Reserve Council Side Members overleaf)

Reserve Council Side Members:

- | | |
|---------------------------|---------------------|
| 1. Ms Pamela Fitzpatrick | 1. John Hinkley |
| 2. Barry Kendler | 2. Mrs Camilla Bath |
| 3. Kairul Kareema Marikar | 3. Susan Hall |
| 4. David Perry | |

Contact: Manize Talukdar, Democratic & Electoral Services Officer
Tel: 020 8424 1323 **E-mail:** manize.talukdar@harrow.gov.uk

AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. APPOINTMENT OF CHAIR & VICE CHAIR

To appoint a Chair from the employees' side and a vice Chair from the Council side for the 2016/17 Municipal Year.

3. APPOINTMENT OF EMPOLYEEES' SIDE REPRESENTATIVES

To note the appointment of new representatives from the teachers' constituency.

4. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Forum;
- (b) all other Members present.

5. MINUTES (Pages 5 - 10)

That the minutes of the meeting held on 23 February 2016 be taken as read and signed as a correct record.

6. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 47 (Part 4D of the Constitution).

7. DEPUTATIONS

To receive deputations (if any) under the provisions of Executive Procedure Rule 48 (Part 4D of the Constitution).

8. PUBLIC QUESTIONS *

To receive any public questions received in accordance with Executive Procedure Rule 49 (Part 4D of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

[The deadline for receipt of public questions is 3.00 pm, Friday 18 November 2016 Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

9. KENMORE NEIGHBOURHOOD RESOURCE CENTRE (NRC) FAILED COMMUNITY TENDER (Pages 11 - 14)

Report from the Harrow Unison LG Branch.

10. KENMORE JOINT PROPOSAL (Pages 15 - 22)

Report of the Corporate Director, People Services.

11. FACILITY TIME (Pages 23 - 56)

Report from the Harrow Unison LG Branch.

12. TRADES' UNION FACILITY TIME (To Follow)

Report of the Corporate Director, Resources and Commercial.

13. EMPLOYEE DATA EQUALITIES REPORT 2015-16 (Pages 57 - 82)

Report of the Head of People and Organisation Development.

14. TERMS OF REFERENCE FOR THE CORPORATE JOINT COMMITTEE (Pages 83 - 92)

Report of the Head of People and Organisation Development.

AGENDA - PART II - NIL

*** DATA PROTECTION ACT NOTICE**

The Council will audio record item 6 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[Note: The questions and answers will not be reproduced in the minutes.]